

# Tekonsha Community Schools

## School Drill Documentation Form for 2022-23 School Year

Type of Drill	Number/Schedule
<i>Fire</i>	Five – Three drills must be completed by December 1
<i>Tornado</i>	Two – One drill must be completed in March
<i>Safety/Security</i>	Three – One drill must be completed prior to December 1 and one after January 1 • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill.
<i>Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.</i>	

School: **Tekonsha MS/HS**

Administrator: **JoEllen O'Keefe**

Date of Drill: **March 22, 2023**

# of Students: **116**

# of Staff: **15**

Time Initiated: **1:00 pm**

Exact Time required to evacuate/shelter/secure: **3:22**

Type of Drill	Situation at Start of the Drill	
<input type="checkbox"/> Fire 1 2 3 4 5	<input checked="" type="checkbox"/> Standard (during class time)	<input type="checkbox"/> Recess
<input checked="" type="checkbox"/> Tornado 1 <input checked="" type="checkbox"/> 2 3	<input type="checkbox"/> Before school	<input type="checkbox"/> Lunch
<input type="checkbox"/> Safety/Security (Lockdown) 1 2 3	<input type="checkbox"/> Passing time	<input type="checkbox"/> Other:

Remarks:

Name of Person Conducting Drill: **JoEllen O'Keefe**

Title: **Superintendent**

Signature :



Date: **03/22/2023**

This drill was coordinated with

- ☒ Lt Chris Young, Director of Emergency Management Division, Calhoun County Sheriff's Department
- ☒ Fire Chief Daryl Cummins of the Tekonsha Fire Department

*Must post on the school's website within 30 days after completing the drill.  
The form must be maintained on the school website for at least three years.*